

**Public Records Request Form (optional)**  
**Fort Worden Lifelong Learning Center Public Development Authority**

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**DIRECTIONS.** To help us process your request, please share the following information via email, phone, or in person, or you may submit this form to [publicrecords@fortworden.org](mailto:publicrecords@fortworden.org). Please consult the FWPDA's Public Records Act Administrative Policy for more information.

1. Date and time of day of request: \_\_\_\_\_

2. Name of requestor: \_\_\_\_\_

3. Mailing address of requestor: \_\_\_\_\_

4. Other contact information, including telephone number and email address:  
\_\_\_\_\_

5. Describe the identifiable records that you are seeking:

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*If available, records will be provided electronically unless otherwise requested.*