Public Records Request Form (optional)
Fort Worden Lifelong Learning Center Public Development Authority

DIRECTIONS. To help us process your request, please share the following information via email, phone, or in person, or you may submit this form to publicrecords@fortworden.org. Please consult the FWPDA’s Public Records Act Administrative Policy for more information.

1. Date and time of day of request: ______________________________________

2. Name of requestor: ___________________________________________________

3. Mailing address of requestor: _________________________________________

4. Other contact information, including telephone number and email address:
   ________________________________________________________________

5. Describe the identifiable records that you are seeking:
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________

If available, records will be provided electronically unless otherwise requested.