

**DRAFT MINUTES**  
**Fort Worden Public Development Authority Executive Committee Meeting**  
**1 June, 2015, Company B, Fort Worden**

**I. Call to Order:** Scott Wilson called the meeting to order at 3:05 PM

**II. Present:** Cindy Finnie (via teleconf), Scott Wilson, Norm Tonina (via teleconf), Dave Robison, Gee Heckscher, Todd Gubler, Bill Brown, Jeff Jackson

**III. Review of Building 300 project status**

- The expected donation/grant has not yet come through in writing. There have been 3 requests in writing. Financing options for the Guardhouse discussed were a LION loan at 6-7% or using the LOC. An existing loan on the LOC is due to be repaid in July. There was \$205K in the grant/capital fund but \$100K of that is for the Master Use Plan and \$75K is for the O Row porch furniture project. Essentially the existing grant funds are committed.
- It was moved by Scott and seconded by Cindy to proceed with project expenditures once there is written commitment from the donor. Unanimous in favor.
- The committee had no concerns with the budget or the schedule.

**IV. Other items discussed:**

- Building 202 – construction meetings are every Thursday at 10:00 AM in the Schoolhouse. Three meetings have been held so far with no notice to the PDA. It is desired to have PDA in attendance. Gee will attend this week's meeting. Dave will contact State Parks re PDA participation and Scott and Dave will discuss with David Timmons.
- Dave indicated that he will be making a first year operations report to the City Council on Monday June 8. Scott will attend meeting with Dave & Todd.

**V. Adjourned at 4:30 PM:**