

DRAFT AGENDA
Board of Directors
Fort Worden Public Development Authority
Commons B, Fort Worden

SPECIAL Board Meeting: Wednesday, May 27, 2015 9:00 a.m. – 12 p.m.

- I. **Call to Order**
- II. **Roll Call & Staff Introductions**
- III. **Public Comment**
- IV. **Changes to the Agenda**
- V. **Consent Agenda**
 - A. Review and approval of Board Meeting Minutes, April 29, 2015
 - B. Review and approval of Board Meeting Minutes, April 7, 2015
- VI. **Review Resolution 15-05 Amending the Employee Handbook relating to Compensatory Time (for non-exempt employees), Discretionary Time (for exempt employees), Vacation and Housing Allowance.**
 - Staff Report
 - Board Discussion
 - Public Comment

Action: *Approve Resolution 15-05 Amending the Employee Handbook relating to Compensatory Time, Discretionary Time, Vacation and Housing Allowance.*
- VII. **Review Resolution 15-06 Updating Administrative Policies Relating to the Authority of the Executive Director.**
 - Staff Report
 - Board Discussion
 - Public Comment

Action: *Approve Resolution 15-06 Updating Administrative Policies Relating to the Authority of the Executive Director.*
- VIII. **Review Interagency Agreement between the State of Washington Department of Enterprise Services (DES) and the Fort Worden PDA.**
 - Staff Report/DES & Consultant Presentation
 - Board Discussion
 - Public Comment

Action: *Authorize executive director to execute agreement with DES to develop an energy services proposal for future Board consideration*
- IX. **Review and Discussion of Financial Reports**
 - Staff Report
 - Board Discussion

X. Staff Reports

- State Parks Commission Presentation
- Fort Worden Foundation
- Guardhouse Bid Process
- Building 202 Update
- Amendment to the Employee Handbook
- Housing Policy
- Job Fair

XI. Board Member Reports

XII. Possible Board Motion to hold Executive Session for personnel matters or to review lease terms and conditions in accordance with RCW 42.30.110(c).

XIII. Public Comment

XIV. Adjourn