

DRAFT AGENDA
Board of Directors
Fort Worden Public Development Authority
Commons B, Fort Worden

Regular Board Meeting: Wednesday, June 24, 2015 9:00 a.m. – 12 p.m.

I. Call to Order

II. Roll Call & Staff Introductions

III. Public Comment

IV. Changes to the Agenda

V. Consent Agenda

A. Review and approval of Board Meeting Minutes, May 27, 2015

B. Review and approval of Executive Committee Meeting Minutes, June 1, 2015

VI. Review amendment to Employee Handbook adding a housing policy.

- Staff Report
- Board Discussion
- Public Comment

Action: *Move to approve new housing policy and add to the Employee Handbook in the Benefits and Leave of Absence section.*

VII. Atrio Reconfiguration Update

- Staff Report
- Board Discussion

VIII. Review and discussion of May Financial Reports

- Staff Report
- Future Bookings Report
- Board Discussion

IX. Review adding new financial policy on advance deposits

- Staff Report
- Board Discussion
- Public Comment

Action: (Document to be handed out at the meeting)

XI. Staff Reports

- City Council Presentation
- Second Annual Open House
- Guardhouse Bid Process
- Building 202 Update
- Purchasing & Contracting Seminar
- Capital/Maintenance Project Fact Sheet
- Fort Worden Foundation

XII. Report on Master Use Plan Process

- Staff Report (Documents to be distributed at meeting)
- Board Discussion
- Public Comment

XIII. Board Member Reports

XIV. Possible Board Motion to hold Executive Session for personnel matters or to review lease terms and conditions in accordance with RCW 42.30.110(c).

XV. Public Comment

XVI. Adjourn