

DRAFT AGENDA
Board of Directors
Fort Worden Public Development Authority
Commons B, Fort Worden

SPECIAL Board Meeting: Wednesday, March 25, 2015 9:00 a.m. – 12 p.m.

I. Call to Order

II. Roll Call & Staff Introductions

III. Public Comment

IV. Changes to the Agenda

V. Consent Agenda

A. Review and approval of Board Meeting Minutes, February 25, 2015

B. Review and approval of Executive Committee Meeting Minutes, February 19, 2015

VI. Review Proposal to establish a Petanque Terrain at Fort Worden.

- Staff Report/Proponent Presentation
- Board Discussion
- Public Comment

Action: *Authorize executive director to prepare a partnership agreement with the Port Townsend Petanque Alliance for the development of a petanque terrain (add any terms and conditions here)*

VII. Review of ArtX Lease

- Staff Report
- Board Discussion
- Public Comment

Action: *Move to authorize executive director to negotiate and finalize lease terms as directed by Board discussion (add any revised terms and conditions here) pending final review by legal counsel*

VIII. Review of Master Use RFP Process, Consultant Selection and Contract to Proceed

- Staff Report: RFP's received; consultant selection; consultant contracts and stakeholder invitation list to Charrette
- Board Discussion
- Public Comment

Action: *Move to authorize the executive director to award consultant contracts for the Master Use Plan process and to finalize scope of work with respective firms*

IX. Review and Discussion of February Financials

- Staff Report
- Board Discussion

X. Staff Reports

- Org Chart & Staffing Update—Todd Gubler
- 2015 Sales Forecast vs Budget
- Food Service & Accommodation Renovation Projects—Dave Robison
- Building 202 Update
- Public-Private Partnership Conference
- June 13 Open House and July 4th Events
- Marketing ads

XI. Board Member Reports

- Capital Projects—Bill Brown & Gee Heckscher

XII. Possible Board Motion to hold Executive Session for personnel matters or to review lease terms and conditions in accordance with RCW 42.30.110(c).

XIII. Public Comment

XIV. Adjourn