

DRAFT AGENDA
Board of Directors
Fort Worden Public Development Authority
Commons B, Fort Worden

Regular Board Meeting: Wednesday, July 29, 2015 9:00 a.m. – 12p.m.

I. Call to Order

II. Roll Call & Staff Introductions

III. Public Comment

IV. Changes to the Agenda

V. Consent Agenda

A. Review and approval of Board Meeting Minutes June 24, 2015

VI. Review and Discussion of 6 Month Operational Performance

- June Financial Reports
- June Group Actuals & Bookings Report
- 6 Month Performance Report (Powerpoint Presentation at Meeting)
- Board Discussion
- Public Comment

VII. Review of Policies and Procedures

- Staff Report—Catering & Guest Chef Policies
- Board Discussion
- Public Comment

VIII. Port Townsend School of Woodworking (PTWWS) Furniture Project

- Staff Report
- Presentation by Tim Lawson, PTWWS
- Board Discussion
- Public Comment

IX. Review Preliminary Capital Project Timeline

- Staff Report
- Board Discussion
- Public Comment

X. Staff Reports

- Master Use Plan Update
- NCO Renovation Report
- Building 305 Design Process
- Guardhouse Bid Process
- Fort Worden Foundation

XI. Board Member Reports

- New Board Member Recruitment
- Building 202

XII. Possible Board Motion to hold Executive Session to review lease terms and conditions in accordance with RCW 42.30.110(c).

XIII. Public Comment

XIV. Next Meetings

- Regular Board Meeting, August 26, 2015

XV. Adjourn