

**DRAFT AGENDA**  
**Board of Directors**  
**Fort Worden Public Development Authority**  
**Commons, Company A, Fort Worden**  
**January 29, 2014**

**REGULAR Board Meeting: Wednesday, January 29, 2014 9:00 a.m – 11:30 a.m.**

**I. Call to Order**

**II. Roll Call**

**III. Public Comment**

**IV. Changes to the Agenda**

**V. Consent Agenda**

A. Approval of Board Minutes, December 11, 2013

B. Approval of Board Minutes, January 22, 2014

C. Approval of Executive Committee Minutes. January 6, 2014

**VI. Review of Transition Milestones**

A. Review of Draft Coordinating Committee By-laws

**Board Action:** *Approve the Coordinating Committee By-laws and authorize the Executive Director to make any non-material changes based on review and recommendation by State Parks.*

B. Review of Strategic Marketing Plan Proposals and recommendation by Marketing Subcommittee to select a marketing consulting firm

**Board Action:** *Authorize the Executive Director to prepare a scope of work and professional services contract with selected firm to prepare a Strategic Marketing Plan and to direct the Executive Director to enter into an agreement with the City of Port Townsend to secure LTAC funding to pay a portion of the Marketing Plan professional services contract.*

**VII. NoaNet Broadband Plan Presentation**

A. Review of Broadband Plan Overview

B. Discussion of Funding and Next Steps

**VIII. Committee Reports & Board Discussion**

- A. Executive Committee: Cindy Finnie
- B. Hospitality Committee Report: Bill James
- C. Marketing Committee Report: Scott Wilson
- D. Technology Committee Report: Dave Robison
- E. Capital Projects Committee Report: Bill Brown

**IX. Directors Report**

**X. Upcoming Meetings**

- Executive Committee—Thursday, Feb. 6, 8:30 am, Bldg 262
- Hospitality Committee Meeting—TBD at meeting
- Marketing Committees—TBD at meeting
- Technology Committee—As needed/TBD
- PDA Regular Board Meeting: February 26, 9:00 a.m-11:30 a.m. Commons

**XI. Public Comment**

**XII. Adjourn**