

DRAFT AGENDA
Board of Directors
Fort Worden Public Development Authority
Commons, Company A, Fort Worden
January 29, 2014

REGULAR Board Meeting: Wednesday, January 29, 2014 9:00 a.m – 11:30 a.m.

I. Call to Order

II. Roll Call

III. Public Comment

IV. Changes to the Agenda

V. Consent Agenda

A. Approval of Board Minutes, December 11, 2013

B. Approval of Board Minutes, January 22, 2014

C. Approval of Executive Committee Minutes. January 6, 2014

VI. Review of Transition Milestones

A. Review of Draft Coordinating Committee By-laws

Board Action: *Approve the Coordinating Committee By-laws and authorize the Executive Director to make any non-material changes based on review and recommendation by State Parks.*

B. Review of Strategic Marketing Plan Proposals and recommendation by Marketing Subcommittee to select a marketing consulting firm

Board Action: *Authorize the Executive Director to prepare a scope of work and professional services contract with selected firm to prepare a Strategic Marketing Plan and to direct the Executive Director to enter into an agreement with the City of Port Townsend to secure LTAC funding to pay a portion of the Marketing Plan professional services contract.*

VII. NoaNet Broadband Plan Presentation

A. Review of Broadband Plan Overview

B. Discussion of Funding and Next Steps

VIII. Committee Reports & Board Discussion

- A. Executive Committee: Cindy Finnie
- B. Hospitality Committee Report: Bill James
- C. Marketing Committee Report: Scott Wilson
- D. Technology Committee Report: Dave Robison
- E. Capital Projects Committee Report: Bill Brown

IX. Directors Report

X. Upcoming Meetings

- Executive Committee—Thursday, Feb. 6, 8:30 am, Bldg 262
- Hospitality Committee Meeting—TBD at meeting
- Marketing Committees—TBD at meeting
- Technology Committee—As needed/TBD
- PDA Regular Board Meeting: February 26, 9:00 a.m-11:30 a.m. Commons

XI. Public Comment

XII. Adjourn