

DRAFT AGENDA
Board of Directors
Fort Worden Public Development Authority
Commons B, Fort Worden

SPECIAL Board Meeting: Wednesday, April 29, 2015 9:00 a.m. – 12 p.m.

I. Call to Order

II. Roll Call & Staff Introductions

III. Public Comment

IV. Changes to the Agenda

V. Consent Agenda

A. Review and approval of Board Meeting Minutes, March 25, 2015

VI. Review Memorandum of Agreement between the Port Townsend Silent Flight Association and the Fort Worden PDA.

- Staff Report/Proponent Presentation
- Board Discussion
- Public Comment

Action: *Authorize executive director to execute agreement with the Port Townsend Silent Flight Association*

VII. Review Resolution to Designate a Public Records Officer and declaring that the PDA is not required to maintain an all-inclusive index of Public Records

- Staff Report
- Board Discussion
- Public Comment

Action: *Move to authorize the Board Chairperson to sign Resolution # __ Designating a Public Records Officer and Declaring that the PDA Is Not Required to Maintain an All-Inclusive Index of Public Records*

VIII. Review of Resolution adopting Financial Policies governing the administration of the Fort Worden PDA

- Staff Review
- Board Discussion
- Public Comment

Action: *Move to authorize the Board Chairperson to sign Resolution # __ adopting Financial Policies governing the administration of the Fort Worden PDA*

IX. Review and Discussion of March Financials

- Staff Report
- Board Discussion

VIII. Review of Charrette Process

- Staff and Board Discussion
- Public Comment

X. Staff Reports

XI. Board Member Reports

XII. Possible Board Motion to hold Executive Session for personnel matters or to review lease terms and conditions in accordance with RCW 42.30.110(c).

XIII. Public Comment

XIV. Adjourn