



**AGENDA**  
**Board of Directors Meeting**  
**Fort Worden Public Development Authority**  
**Wednesday, February 27, 2019 | 9:00 a.m. – 12:00 p.m.**  
**Commons Building 210, Room B, Fort Worden**

**Regular Board Meeting**

- I. Call to Order
- II. Roll Call & Staff Introductions
  - ❖ Sonya Baumstein, Finance Director
  - ❖ Holly Height, Human Resources Manager
- III. Changes to the Agenda
- IV. Partner Presentation: Centrum
- V. Public Comment
- VI. Correspondence
  - A. Partners Report
  - B. January 15, 2019 Executive Committee Minutes
- VII. Consent Agenda
  - A. Review and Approval of Regular Board Meeting Minutes, January 23, 2019  
Action: Motion to approve January 23, 2019 Board Meeting Minutes
- VIII. Review and Discussion of Financials
  - A. Staff Report
  - B. Board Discussion
- IX. Makers Square Update
  - A. Staff Report
  - B. Board Discussion

X. Resolution to designate Executive Coordinator as public records officer.

- A. Staff Report
- B. Board Discussion

**Action:** Move to approve **Resolution 19-05** designating Executive Coordinator as public records officer.

XI. Motion to authorize Executive Director to enter into a contract with a tent manufacturer for the Glamping Project.

- A. Staff Report
- B. Board Discussion

**Action:** Move to authorize Executive Director to enter into a contract with Rainier Industries, identified as the responsive and apparent low bidder to provide 15 tents for the Glamping Project.

XII. Staff Report

- A. Jefferson County PIF grant
- B. State Audit
- C. Neighborhood Advisory Committee
- D. Partner Handbook
- E. Recycling Program
- F. Marketing Report and “Get Here” Video

XIII. Public Comment

XIV. Next Meetings

- ❖ Executive Committee Meeting, March 19, 2019, 9 a.m.
- ❖ Board of Directors Meeting March 27, 2019, 9 a.m.

XV. Adjourn