



Fort Worden
— PORT TOWNSEND —
A HISTORIC GATHERING PLACE

Financial Management

POLICY: 011

EFFECTIVE DATE:

DATE OF LAST REVIEW:

POLICY:

Fort Worden PDA Board of Director's designates the Executive Director to be responsible for the financial management of the Fort Worden PDA. The Executive Director will ensure compliance with all federal state, local laws and regulations and with Washington State parks and Recreation Commission Master Lease and City of Port Townsend Charter of Fort Worden Lifelong Learning Center Public Development Authority.

The Executive Director shall be responsible for the development and maintenance of operational procedures regarding financial planning, budget, revenue and expenditures. The Fort Worden PDA shall adhere to the standards set forth by the Governmental Accounting Standards Board.